

2020

The File-It-Yourself Calendar.

Your filing journey,
made easy.

Knowing can be a wonderful thing, especially when it's something you aren't entirely sure about. Take filing your return. Wouldn't it be nice to know the process? To be aware of what comes when, after what, and why? It's why we've put together a calendar that maps your journey to a hassle-free way of filing your return. This is our way of making it easy for you. So easy, you can do it yourself.



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Help is here.



The Department undertakes various initiatives like Karmata e-Sahyog Abhiyaan, to reach out to the taxpayers for resolving their tax issues without visiting the Income Tax Office.

January

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	29	30	31								

- 15** - Quarterly statement of TCS deposited for the quarter ending December 31, 2019.
- 26** - Republic Day.
- 30** - Quarterly TCS certificate in respect of tax collected for the quarter ending December 31, 2019.
- 31** - Quarterly statement of TDS deposited for the quarter ending December 31, 2019.



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020



App your service.

Aaykar Setu
by ITD,
for everything
related to
tax and filing.

The solution to all your queries is now in your hands. This user-friendly app from the Department provides useful tax services and information at your fingertips.

February

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	26	27	28	29							

15 - Quarterly TDS certificate (in respect of tax deducted for payments other than salary) for the quarter ending December 31, 2019



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Clear any previous dues, before starting the next financial year.

Check for Outstanding Tax Demands.

Visit incometaxindiaefiling.gov.in and check if you have any outstanding tax demand, and make sure you clear them at the earliest.



March

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	27	28	29	30	31											

- 10 - Holi
- 15 - Fourth instalment of advance tax for the AY 2020-21
- Due date for payment of whole amount of advance tax in respect of assessee covered under presumptive taxation scheme u/s 44AD/44ADA
- 31 - Last date of filing belated or revised return of income for AY 2019-20 where assessment is not completed.



www.incometaxindiaefiling.gov.in

FOLLOW US ON [@IncomeTaxIndia](https://twitter.com/IncomeTaxIndia) [@incometaxindiaofficial](https://www.facebook.com/incometaxindiaofficial)

FOR HELP, CONTACT

1800 103 0025

2020



Faster than ever PAN.

Getting a PAN has never been easier. No filling forms. No looking for centers. No waiting time. Visit the e-Filing portal, with your Aadhaar number and generate your PAN, within minutes.

April

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	29	30									

02 - Ram Navami 06 - Mahavir Jayanti 10 - Good Friday



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Know your Tax Credit with 26AS.

Your annual tax credit statement that ensures complete transparency.

To view your 26AS

- Login to your e-Filing account
- Go to 'My Account' and click on 'View Form' 26AS (Tax Credit).



May

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						

- 07 - Budha Purnima
- 15 - Quarterly statement of TCS deposited for the quarter ending March 31, 2020
- 25 - Id-ul-Fitr
- 31 - Quarterly statement of TDS deposited for the quarter ending March 31, 2020
 - Due date for furnishing of statement of financial transaction u/s 285BA in respect of FY 2019-20



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Less kaam, more calm.

**e-Filing made simpler,
with the pre-filing feature.**

No typing long forms, no time lost in filling details. The pre-filing feature makes e-Filing faster and the process hassle-free.



June

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30											

- 15** - Quarterly TDS certificates (in respect of tax deducted for payments other than salary) for the quarter ending March 31, 2020
- TDS Certificate to employees in respect of salary paid and tax deducted during FY 2019-20
 - First instalment of advance tax for AY 2021-22



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

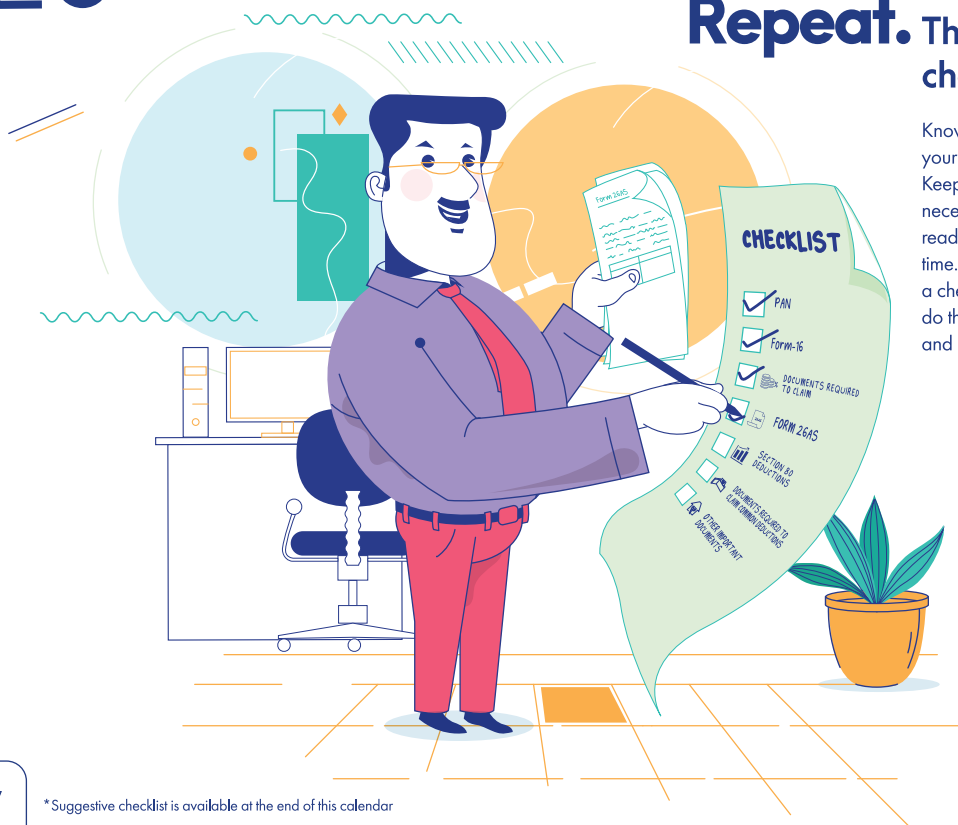
FOR HELP, CONTACT

1800 103 0025

2020

Read. Check. Repeat. The ITR checklist*.

Know what makes filing your return easier? Keeping all the necessary documents ready, well ahead of time. We've put together a checklist, to help you do the same. So read, and be ready.



July

* Suggestive checklist is available at the end of this calendar

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	29	30	31								

- 15 - Quarterly statement of TCS deposited for the quarter ending June 30, 2020
- 24 - Income Tax Day
- 30 - Quarterly TCS certificate in respect of tax collected for the quarter ending June 30, 2020
- 31 - Quarterly statement of TDS deposited for the quarter ending June 30, 2020
- 31 - ITR for AY 2020-21 for all assessee other than (a) corporate assessee or (b) non-corporate assessee who is liable to get his accounts audited or (c) assessee who has entered into an international or specified domestic transaction



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Don't miss the last step.

Verify your return.

Your return filing process is not complete if you do not verify your return.



August

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					

- 01 - Id-ul-Zuha (Bakrid)
- 12 - Janmashtami
- 15 - Independence Day
- 15 - Quarterly TDS certificate (in respect of tax deducted for payments other than salary) for the quarter ending June 15, 2020



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Get online and get on with life.

Got a notice* from Income Tax Department?

Introducing E-Assessment

The easiest and fairest process to submit your response and receive your assessment order electronically, without having to visit the Income Tax Office.



September

*Every notice/order of Income Tax Department bears a Document Identification Number (DIN) and can be authenticated by logging on to the e-Filing portal.

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
20	21	22	23	24	25	26	27	28	29	30										

- 15 - Second instalment of advance tax for the AY 2021-22
- 30 - Audit Report for AY 2020-21 in case of assessee who has not entered into an international or specified domestic transaction
- ITR for AY 2020-21 for assessee (not having an international or specified domestic transaction) who is (a) corporate assessee or (b) non-corporate assessee whose books are required to be audited



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

No more refunds by post. Pre-validate your bank account.



Receive refunds electronically.

Gone are the days of receiving refunds through post. Make sure you pre-validate the bank account, in which you'd like your refunds transferred, and receive it directly in the account after you file your Income Tax Return.

October

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
18	19	20	21	22	23	24	25	26	27	28	29	30	31							

- 02 - Gandhi Jayanti
- 15 - Quarterly statement of TCS deposited for the quarter ending September 30, 2020
- 25 - Dussehra
- 30 - Milad-un-Nabi
- 30 - Quarterly TCS certificate in respect of tax collected for the quarter ending September 30, 2020
- 31 - Quarterly statement of TDS deposited for the quarter ending September 30, 2020



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Mistakes happen.

Correct them easily.



You have time until the end of the relevant assessment year, to correct your mistake by revising your Income Tax Return.

November

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	27	28	29	30												

- 14** - Diwali (Deepavali)
- 15** - Quarterly TDS certificate (in respect of tax deducted for payments other than salary) for the quarter ending September 30, 2020
- 30** - Audit report and ITR for AY 2020-21 in respect of assessee having an international or specified domestic transaction
- 30** - Guru Nanak Jayanti



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

2020

Check, before you click.

**Do not click
on suspicious
links online.**

Do not fall prey to fraudulent emails claiming to be from the Department. Look for the genuine email id/sms source code/URL, before you click on any link. Never disclose your personal or financial details.



December

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
20	21	22	23	24	25	26	27	28	29	30	31									

15 - Third instalment of advance tax for the AY 2021-22

25 - Christmas



www.incometaxindiaefiling.gov.in

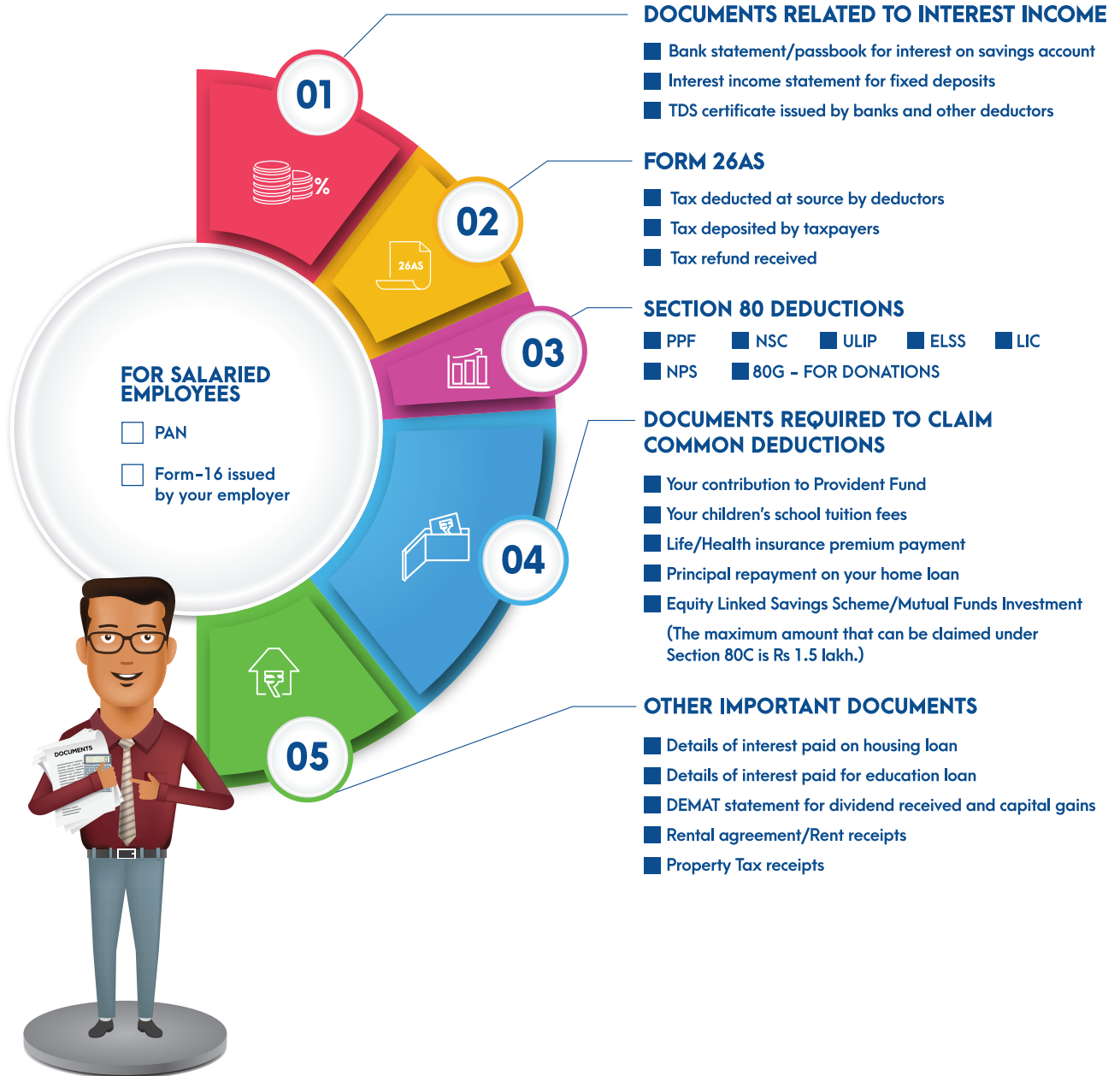
FOLLOW US ON  @IncomeTaxIndia  @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

READ. CHECK. REPEAT.

Suggestive checklist for ITR



www.incometaxindiaefiling.gov.in

FOLLOW US ON @IncomeTaxIndia @incometaxindiaofficial

FOR HELP, CONTACT

1800 103 0025

The list of important due dates mentioned in this calendar is not exhaustive. Refer to Income Tax Act & Rules for details